

ARISTOCRAT RANCHETTE WATER PROJECT, INC.
MONTHLY BOARD MEETING
May 15, 2019

The meeting was called to order 7:00 P.M.

PRESENT: President: Paul Echternacht, Vice President Anita Owens, Directors: Wayne Morrow, JoDee Schultz-Hancock, and Hurshell Malone were present. Taw Tamlin and Esta Langlais were not present. Shareholders Ben and Linda Hansford were in attendance.

It was determined that there were enough board members present to have a quorum.

A motion was made by Anita Owens to approve the presented agenda. This motion was seconded by Wayne Morrow. This motion passed.

A motion was made by Wayne Morrow to accept the Reading and Disposal of any unapproved minutes. This motion was seconded by Anita Owens. This motion passed.

The position of treasurer was created for operational oversight. Wayne Morrow was elected to this position. A motion was made by Anita Owens to approve Wayne Morrow as Treasurer and to accept the financial report. This motion was seconded by JoDee Schultz-Hancock. This motion passed.

OLD BUSINESS:

The JDS annual audit field visit was completed earlier in the day. Michael Rojic was on site at the pump house to assist with getting the interface reporting again. JoDee indicated that a new modem was being installed and we would be using Michael Rojic for future pumphouse interface maintenance. Current software is out of date. Any work done will follow our procedures of creating a scope of work with design and implantations documented and updatable.

A motion was made by Anita Owens to accept the Old Business. This motion was seconded by Wayne Morrow. This motion passed.

NEW BUSINESS:

The incident report of Friday May 10th was presented with recommendations for increased security on the properties. A former employee, Adriana C. Montoya was on the property unauthorized, and the Sherriff was called to remove her. Procedures were reviewed and it was agreed that some reorganization of office and lobby layout would be appropriate.

Guests Linda and Ben Hansford reiterated the importance of removing any threat to our operation as swiftly as possible. It was determined that methods of operations would be corrected to reference the times we live in. Security window and doors, cameras, etc. In connection with the issues mentioned, the idea of Continuous Improvement Process (CIP) was introduced by Wayne Morrow. Using incidents as a process to improve. Water tap estimates were addressed as far as determining that they are now first priority in the engineers focus.

A motion was made by Anita Owens to accept the New business. This motion was seconded by Hurshell. This motion passed.

ADJOURNMENT:

With no further business a motion was made by Anita Owens to adjourn. This motion was seconded by Wayne Morrow. This motion passed.

SUBMITTED:

Brian Filkowski
System Administrator



APPROVED