

ARISTOCRAT RANCHETTE WATER PROJECT, INC.  
MONTHLY BOARD MEETING  
JULY 17, 2019

The meeting was called to order 7:00 P.M.

**PRESENT:** President: Paul Echternacht, Vice President Anita Owens, Directors: Wayne Morrow, JoDee Shultz-Hancock, Hurshell Malone, Taw Tamlin and Esta Langlais were present.

It was determined that there were enough board members present to have a quorum.

A motion was made by Anita Owens to approve the presented agenda. This motion was seconded by Taw Tamlin. This motion passed.

A motion was made by Anita Owens to accept the Reading and Disposal of any unapproved minutes. This motion was seconded by Esta Langlais. This motion passed.

As usual, Wayne Morrow questioned what the Financial Report is. QuickBooks P & L and Balance Sheets were included as an example of what is coming for future meetings. The Shareholder "Snapshot" was discussed and agreed upon to remain essentially the same, but not be called a Financial Report, A motion was made by Anita Owens to accept the financial report. This motion was seconded by Esta Langlais. This motion passed

**NEW BUSINESS:**

The Accountant and Treasurer roles were defined, again. Treasurer to be oversight and report to the BoD. Generating P & L Reports and Balance Sheet monthly, and to review the monthly Treasurer folder compiled by the administrator. To have a read only access to QuickBooks. Accountant to assist the Administrator with day to day bookkeeping and make suggestions regarding business accounting procedures.

No motion was made to accept the Old Business.

**OLD BUSINESS:**

JoDee Shultz-Hancock reported the progress of conversations with vendors regarding the updating of the pump house HMI Controls. Repeating past months of the same conversation. It was determined that Element Engineering would be consulted at the earliest possible time to provide oversight and recommendations regarding this subject.

Water Operations report indicated that the annual valve exercise program was to be completed by July 23 depending on the availability of Saucedo Oil Field Company. Annual Hydrant maintenance is scheduled to commence first week of August. Element Engineering reports that we will be ready to implement GIS in August. They will be providing information at a meeting here August 1<sup>st</sup>.

A motion was made by Anita Owens to accept the OLD business. This motion was seconded by Hurshell. This motion passed.

**ADJOURNMENT:**

With no further business a motion was made by Anita Owens to adjourn. This motion was seconded by Wayne Morrow. This motion passed.

**SUBMITTED:**

  
Brian Filkowski  
System Administrator



**APPROVED**