

ARISTOCRAT RANCHETTE WATER PROJECT, INC.
MONTHLY BOARD MEETING
January 9, 2019

The meeting was called to order 6:52 P.M.

PRESENT: President: Paul Echternacht, Vice President Anita Owens, Directors: Brian Filkowski, Wayne Morrow, JoDee Hancock-Schultz, and Hurshell Malone. Water Operator Harold Leggett was not present.

It was determined that there were enough board members present to have a quorum.

A motion was made by Anita Owens to approve the presented agenda. This motion was seconded by Wayne Morrow. This motion passed.

A motion was made by Anita Owens to accept the Reading and Disposal of any unapproved minutes. This motion was seconded by Wayne Morrow. This motion passed.

A motion was made by Anita Owens to accept the financial report. This motion was seconded by Wayne Morrow. This motion passed. It was again noted that the "Financial Report" is not a comprehensive statement.

Paul Echternacht notified the BoD of a schedule exception regarding the date of meeting in relation to new bill send date. It was determined that the meeting date or the bylaws would need to be adjusted to comply.

A motion was made by Anita Owens that the meeting date be changed to the third Wednesday of the month starting in February of 2019. This motion was seconded by JoDee Hancock-Schultz. This motion passed.

Wayne Morrow questioned the accounting of the reserve accounts in relation to the three loans. It was agreed by the BoD that with future implementation of QuickBooks more details would be forthcoming. No motion was made.

Prior to Old Business the addition of a new board member was addressed. This was not on the agenda but was inserted at the last minute. Two candidates were present. Brian Filkowski has vacated his position on the board since he is not ARWP, Inc. Administrator.

A motion for a vote was made by Anita Owens. This motion was seconded by Hurshell Malone. This motion passed and Taw Tamlin was voted onto the board unanimously. Esta Langlais was informed that the remaining board position would be as an alternate, or full director upon the resignation of Val Davenport.

The Administrator acknowledged that he would contact Val Davenport to determine his plans then notify Esta Langlais as soon as possible.

OLD BUSINESS:

The Administrator reported that per the Auditor's notification, talk has been initiated with an accountant pursuant to the revised ARWP, Inc. operating protocol. Final documentation requirements by the Auditor remain but are being addressed. Hub International has been in the process of reviewing our insurance coverage and is close to finishing up on the new premium amount. Renewal is in April, but we will accelerate the renewal once the declaration page is ready for BoD review.

Pumphouse Interface discussion was tabled.

NEW BUSINESS:

System Report was presented by the Administrator. Everything running smoothly, and the Loop Closure project is approaching completion. Year end reports that had been an issue have been completed.

A motion was made by Anita Owens to accept the System Report. This motion was seconded by Wayne Morrow. This motion passed.

The Administrator presented a modified GIS Mapping Project report. Element Engineering, LLC made a proposal to act as our per project engineer and to organize our system data base. Proposal highlights are attached. Basis for the decision regarding this topic is the BoD consensus that future operation of ARWP, Inc. will include the utilization of professional services such as that of an accountant and engineer. Element Engineering, LLC. will be acting as our engineer and assist us in project management, asset accountability, and grant applications.

A motion was made by Anita Owens to engage Element Engineering, LLC. This motion was seconded by Wayne Morrow. This motion passed.

ADJOURNMENT:

With no further business a motion was made by Anita Owens to adjourn. This motion was seconded by Hurshell Malone. This motion passed.

SUBMITTED:

Brian Filkowski



APPROVED